



VERTUA

SHAREHOLDER COMMUNICATION POLICY

VERTUA LIMITED

Level 5, 97 Pacific Highway, North Sydney NSW 2060
PO BOX 630, North Sydney NSW 2060

P +61 2 8624 6130 **ABN** 51 601 548 109

1. INTRODUCTION

This is the Shareholder Communications Policy of Vertua Limited ACN 108 076 295 (Company) and its related bodies corporate (Vertua) and sets out how Vertua proposes to engage with its shareholders and provide them with appropriate information and facilities to allow them to exercise their rights as shareholders effectively.

2. COMMITMENT TO COMMUNICATE

The Board is committed to:

- A. Giving shareholders ready access to information about Vertua and its governance;
- B. Communicating openly and honestly with shareholders; and
- C. Encouraging and facilitating their participation in meetings of shareholders.

3. COMPANY WEBSITE

3.1 Corporate governance

Vertua has an "Investors" landing page on its website (www.vertua.com.au). There is a section in the website dealing with "Corporate Governance" with links to:

- A. The names, photographs and brief biographical information for each of its directors and senior executives;
- B. Its Board Charter and the charters of each of its Board Committees;
- C. Vertua's Statement of Values;
- D. Its corporate governance policies.

3.2 Reports and announcements

The Vertua website also contains, or will contain, links to:

- A. Copies of its annual directors' reports, financial statements and other corporate reports;
- B. Copies of its announcements to NSX;
- C. Copies of documents or information relevant to shareholders;
- D. Copies of any documents tabled or otherwise made available at meetings of shareholders and, if kept, a recording or transcript of the meetings; and

3.3 Other information

The Vertua website also contains, or will contain, (where appropriate or applicable) the following information:

- A. An overview of Vertua's current business;
- B. A description of how Vertua is structured;
- C. A summary of Vertua's history;



- D. A key events calendar showing the expected dates in the forthcoming year for:
 - i. Results presentations and other significant events for investors and analysts;
 - ii. The AGM;
 - iii. Books closing dates for determining entitlements to dividends or distributions; and – ex-dividend and payment dates for dividends or distributions;
 - iv. Once they are known, the time, venue and other relevant details for results presentations and the AGM;
 - v. If Vertua has different classes of securities on issue, a brief description of those different classes and the rights attaching to them;
 - vi. Historical information about the market prices of Vertua's securities;
- E. Copies of media releases Vertua makes;
- F. Contact details for enquiries from shareholders, analysts or the media;
- G. Contact details for its securities registry; and
- H. Links to download key security holder forms, such as transfer and transmission forms, dividend or distribution reinvestment plan forms etc.

4. OTHER COMMUNICATION CHANNELS

Vertua's website is the primary source for communication with shareholders. Other channels for communication are:

- A. The Company's annual report; and
- B. The Company's annual general meeting and other general meetings.

5. INVESTOR RELATIONS

As a smaller NSX listed entity, Vertua's investor relations program includes actively engaging with shareholders at the annual general meeting, meeting with them upon request and responding to any enquiries they may make from time to time.

6. ANNUAL GENERAL MEETINGS

- A. Shareholders are encouraged to attend and to actively participate at annual general meetings to ensure a high level of transparency and scrutiny of Vertua's strategy and goals.
- B. Vertua will invite the Company's auditors to annual general meetings to answer shareholder questions about the conduct of the audit and the preparation of the auditor's report.

7. ELECTRONIC COMMUNICATIONS

Vertua provides shareholders with the option to receive communications from, and send communications to, Vertua and its security registry electronically. Vertua encourages all shareholders to elect to receive communications electronically.



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8. SHAREHOLDER QUERIES

Shareholders with queries about procedures at shareholder meetings, matters being considered at meetings or other issues relating to communications between Vertua and its shareholders, are encouraged to contact the Company Secretary whose contact details appear below:

Name: The Company Secretary

T: +61 2 8624 6130

Email: secretary@vertua.com.au

9. REVIEW

This Policy will be reviewed periodically to check that it is operating effectively and whether any changes are required to the Policy.

Adopted by the Board of Vertua Limited

27 April 2021